

## Library Basics

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## The Library

- Reference
  - Reference collection
  - Computers
- Circulation
  - Reserves
  - ILL
- Special Collections
  - Archives and manuscripts
  - Rare books

## Library Services

- Reference
  - Research assistance
  - Library instruction
  - Computer assistance
- Circulation
  - Account maintenance
  - Stacks maintenance
  - Book repair
- Special Collections
  - Research assistance
- ILL
  - Lending
  - Document delivery

## The Library Website

- Account access
- ILL
- Library catalog
- Database access
- Research assistance

## Organization

- Goal is to have easy and logical access to materials
- Resources are usually arranged by:
  - Subject
  - Format
  - Alphabetically
  - Some combination of the three